

We are Gold Educational Tours (AUST) PTY LTD (ACN 659 076 365) (**GOLD**). Our team arranges Cultural Exchange Programs and we are delighted to have you join our community. This Host Screening Policy is part of our Host Agreement and along with our Privacy Policy, Placement Policy, Critical Incident Policy and Procedure, makes up GOLD's terms and conditions.

Hosts play a big part in our Cultural Exchange Programs and to ensure that a wonderful experience is had by all involved, we have put in place a screening process.

GOLD Hosts are categorised into 2 categories;

1. Within the school community: meaning they are Hosts that have a child enrolled at the education provider that is hosting

the Guest

2. Outside the school community: meaning they are Hosts that do not.

GOLD has a handful of programs which for logistical reasons specify that Hosts must be from within the school community, but for all other programs Hosts can come from both categories.

Hosting for the right reason takes precedent when qualifying a Host. It is equally important that Hosts are financially stable and are able to spend time with the Guest.

Every step of our selection process is an opportunity to get to know the Host. The screening process GOLD uses enables our managers to determine the Hosts eligibility through written, verbal and face to face communications, and particularly through interactions during the home visit.

PROCEDURES

Homestay host recruitment and screening All homestays, must undertake the following process prior, to being fully accredited and receiving a GOLD student:

1. Potential hosts must complete the Host Application Form
2. Potential host must read and sign the GOLD Host Agreement.
3. Potential host must send through all appropriate clearances
4. Once all documentation is received, an interview and inspection are arranged with the Homestay Coordinator.
5. At interview / inspection:
 - a. the interview checklist is completed on the host and the home.
 - b. the host is provided with appropriate onboarding.
 - c. the host is provided with the GOLD Homestay Handbook.

Our host families are bound by the terms and conditions of our Host Agreement, and along with the Host Screening Policy, Privacy Policy, Placement Policy, Critical Incident Policy and Procedure, makes up Gold Educational Tours Homestay terms and conditions. <https://www.goldil.com.au/terms-and-conditions>

HOST AGREEMENT & SUPPORT

If approved as a homestay host, a Host Agreement is to be signed. GOLD provide 24 / 7 bilingual support to both hosts and Japanese students.

Hosts to provide

- Safe, welcoming and a stable environment
- Clean and presentable home
- Separate bed or mattress, with bedding
- Access to a bathroom and toilet, private or shared
- 3 meals a day (including school lunches)
- Transportation to and from school every day
- Laundry facilities
- Access to a telephone
- Opportunities to speak English in an encouraging environment

What we look for in Hosts

- Honest, caring, positive and a welcoming attitude
- Be patient, open, and willing to share cultural differences and similarities
- Stability (emotionally, financially and socially)
- English spoken as the first language in the home

What should raise alarm bells

- Hosting is one of the primary sources of income for the household
 - Inability to reply to communications in a timely manner
 - Lack of transparency
 - Any behaviour or communication that is interpreted as negative
 - A dwelling that has many rooms and bathrooms designed to house many boarders/students at once
- Australia is a multicultural society and what defines a typical Australian family is ever changing. It is imperative that Hosts are

English speakers, and though a second language may be spoken in the household, Hosts must commit to speaking only English when hosting an International Student. GOLD acknowledges the Discrimination Act 1991 (ACT)